

**Winfield Township Supervisors Meeting**  
**Minutes of February 29, 2024**

The regular monthly meeting of the Winfield Township Board of Supervisors was called to order by Chairman Matt Klabnik at 7:06 p.m. Glenn Nagle and Mike Robb were also present.

**PUBLIC COMMENT PERIOD:**

Marci Mustello was in attendance to give updates and provide information for her upcoming events.

**MONTHLY:**

Mr. Robb made a motion to approve the minutes from the January 25<sup>th</sup>, 2024, Supervisors' Meeting. Mr. Nagle seconded the motion, with three yes votes, the motion carried.

Mr. Klabnik made a motion to approve the treasurer's report. Mr. Nagle seconded the motion. All were in favor and the motion carried.

Mr. Klabnik made a motion to pay all bills and payroll. Mr. Robb seconded the motion. All were in favor and the motion carried.

**CORRESPONDENCE:**

Consolidated sent a notice regarding they will no longer be supplying TV Services, only internet.

**OLD BUSINESS:**

None.

**NEW BUSINESS:**

**Park Updates** – Pashek MTR and Moshier Studios were in attendance to present the final Master Park Plan and answer questions.

Mr. Klabnik made a motion to approve Pashek MTR to apply for the DCNR C2P2 Grant and the DCED Covid-19 ARPA Capital Projects Fund Multi-Purpose Community Facilities Program, with a cost not to exceed \$5,000 to come from the Park Fund. Mr. Robb seconded the motion. All were in favor and the motion carried.

Scott Docherty presented the Township with a \$2,500 check to put towards the Park Fund.

**Act 44 Disclosure Statement** – Mr. Klabnik made a motion to approve the Act 44 Disclosure Statement as presented. Mr. Nagle seconded the motion. All were in favor and the motion carried.

**COG Membership** – Mr. Klabnik made a motion to approve joining the Butler County Council of Governments (COG) with dues in the amount of \$100, and to appoint Rachel Altman as Winfield's Representative. Mr. Robb seconded the motion. All were in favor and the motion carried.

**COSTARS Salt Contract** – Mr. Klabnik made a motion to approve submitting the COSTARS Salt Contract in the amount of 1,000 tons for the 2024-2025 season. Mr. Nagle seconded the motion. All were in favor and the motion carried.

**Bid Advertisement – Chip Seal** – Mr. Klabnik made a motion to advertise for bids for the 2024 Chip Seal Plan. Mr. Nagle seconded the motion. All were in favor and the motion carried.

**Bid Advertisement – Mill & Pave** – Mr. Klabnik made a motion to advertise for bids for the 2024 Mill & Paving Plan. Mr. Robb seconded the motion. All were in favor and the motion carried.

**Crack Sealing** – Mr. Klabnik made a motion to approve Suit-Kote's quote for crack sealing not to exceed \$12,500. Mr. Robb seconded the motion. All were in favor and the motion carried.

**Cornplanter Bridge** – Mr. Klabnik made a motion to declare the Cornplanter Bridge an emergency project after significant vehicle damage, and to proceed with all repairs as necessary. Mr. Nagle seconded the motion. All were in favor and the motion carried.

**Secondary Engineer** – Mr. Klabnik made a motion to appoint LSSE as the Primary Township Engineer, while retaining HRG as a Secondary Engineer. Mr. Nagle seconded the motion. All were in favor and the motion carried.

**Building Permits** – Mr. Klabnik made a motion to approve the Building Permit Township Administration fee of 15%. Mr. Robb seconded the motion. All were in favor and the motion carried.

**Sale of Assets** – Mr. Klabnik made a motion to approve the sale of the F-350 Pickup Truck for \$4,100, and the 1993 International Dump Truck for \$5,800, on Municibid. Mr. Robb seconded the motion. All were in favor and the motion carried.

**Klabnik Plan No.5** – Mr. Nagle made a motion to approve the Klabnik Plan No. 5, Being a Subdivision for Matthew Klabnik, as recommended by the Planning Commission. Mr. Robb seconded the motion. With two yes votes, the motion carried. Mr. Klabnik – abstained.

**Road Department Report** – Mr. Govan gave a report including removing the tree at Planet Mart for the Traffic Signal Relocation, other tree work, storm maintenance, ditching and working on Cornplanter Bridge.

**Engineer Report** – 356 & Winfield Traffic Signal Update – Mr. Klabnik gave an update that the final Traffic Signal design has been approved by PennDOT and will be ready to go out to bid.

**South Butler Community Library Report** – There was no Library Report.

**Adjourn** - With no further business before the board, on **motion** of Mr. Nagle and seconded by Mr. Robb, the meeting was adjourned at 8:10 pm.

Respectfully submitted,

*Rachel Altman*

Rachel Altman

Secretary

## **Winfield Township Work Session**

**Minutes of February 29<sup>th</sup>, 2024**

The Winfield Township Work Session began at 6:00pm.

The Board and Roadmaster discussed the sale of the F-350 Pickup for \$4,100 and the 1993 International for \$5,800 on Municibid.

Shawn Wingrove and Bill Braun from LSSE were in attendance to speak with the Board regarding the services the LSSE provides.

The Chip Seal and Paving bid advertisements were discussed. Craig also spoke about having Suit-Kote come in to do some crack sealing, the project would be kept under the bidding thresholds.

It was discussed and decided to continue with 1,000 Tons of salt for the COSTARS Salt Contract for the 2024-2025 season.

The Board reviewed COG Membership and discussed its benefits.

The application for the DCED and DCNR Grants were discussed, Pashek MTR provided a proposal of \$5,000 to complete both the applications.

Josiah Lenzi was in attendance to speak with the Board regarding issues and hold-ups he has been encountering while working with MDIA on his two new buildings. The Supervisors advised we would reach out to them, as well as ask Bureau Vistas to attend the March meeting.

The work session ended at 7:04 pm and continued to the Supervisors Meeting.

Respectfully submitted,

*Rachel Altman*

Rachel Altman

Secretary