

**Winfield Township Supervisors Meeting
Minutes of December 29th, 2022**

The regular monthly meeting of the Winfield Township Board of Supervisors was called to order by Chairman Matthew Klabnik at 7:06 p.m. The other Supervisor present was Michael Robb. Glenn Nagle was absent.

PUBLIC COMMENT PERIOD:

There were no public comments.

MONTHLY:

Mr. Robb made a motion to approve the minutes from the November 17th, 2022 Supervisors' Meeting. Mr. Klabnik seconded the motion, with two yes votes, the motion carried.

Mr. Klabnik made a motion to approve the treasurer's report. Mr. Robb seconded the motion. All were in favor and the motion carried.

Mr. Klabnik made a motion to pay all bills and payroll. Mr. Robb seconded the motion. All were in favor and the motion carried.

Mr. Klabnik made a motion to approve a \$50,000 transfer from the PLGIT General Fund Reserve to the PLGIT Capital Fund. Mr. Robb seconded the motion. All were in favor and the motion carried.

CORRESPONDENCE:

In response to CRS's request for a letter, Mr. Hnath added the following to the minutes for a statement of record

"Tax Parcel No. 320-1F71-16A 539 Marwood Road

The commercial/manufacturing use on this property (former Agip plant), now owned by Cabot Greentree Properties, LLC, is a non-conforming use in the R/A Zoning District.

The use is grand fathered and protected until such time that it would be legally abandoned. Any proposed expansion/alteration of the building or other structures should be discussed with The Township prior to any such change being made.

The rezoning of this parcel; however, is both unnecessary and inappropriate. It would constitute unlawful spot zoning."

NEW BUSINESS:

Budget 2023 – Mr. Klabnik made a motion to approve the 2023 Budget as advertised. Mr. Robb seconded the motion. All were in favor and the motion carried.

BCATO Representative – Mr. Klabnik made a motion to appoint Rachel Altman as the Winfield Township representative for BCATO. Mr. Robb seconded the motion. All were in favor and the motion carried.

Auditor Appointment – Mr. Klabnik made a motion to appoint Pam Stivason as an Auditor to fill the vacant auditor's position. Mr. Robb seconded the motion. All were in favor and the motion carried.

Fox Plan – Mr. Robb made a motion to approve the C. Fox Plan subdivision as recommended by the Planning Commission. Mr. Klabnik seconded the motion. All were in favor and the motion carried.

Road Department Report – Mr. Govan gave a road report including tree work throughout the township, winter maintenance, and working on removing the sand mound in the parking lot.

Engineer Report – Mr. Hartwig gave an update on the Jones Road Core Samples, which almost all were inadequate. A letter of findings is being drafted. The MIP Grant was awarded and waiting for signed documents back to the County. They hope to start bidding in February. The 356 Traffic Signal design and design report are in progress. Traffic data is complete and base mapping nearly complete. Mr. Hartwig submitted a proposal to the Board for a Bridge Capital Improvement Plan.

Road Bond Release – Mr. Klabnik made a motion to approve the road bond release for PennEnergy on Bauer Road and JB Mills on Cornplanter Road. Mr. Robb seconded the motion. All were in favor and the motion carried.

South Butler Community Library- Ramona Baker gave a report including they are almost at their goal of \$28,000 with another PER match this year. Pavilion construction is currently stopped waiting for a survey. Ramona spoke of Shelbie Moser being interested in taking her place on the SBCL Board of Trustees. Thank you, Ramona, for your service!

With no further business before the board, on **motion** of Mr. Klabnik and seconded by Mr. Robb, the meeting was adjourned at 7:33 pm.

A brief executive session was held after the regular meeting from 7:34 – 7:40 pm to discuss personnel matters.

Respectfully submitted,

Rachel Altman

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Secretary

Winfield Township Supervisors Work Session
Notes of December 29th, 2022

- Brett Lutz of MDIA was present to speak with the Board regarding potentially appointing MDIA as our Third-Party Inspection Agency. Mr. Lutz explained that they serve multiple municipalities within the area. The Township would have the option of MDIA collecting all the fees straight through them. The Board will vote at the Reorg meeting on 1/3/2023.
- Chuck Lewis of the Saxonburg VFC was present with a yearly update. Fire and Rescue responded to 50 calls for Winfield Twp and, Saxonburg Ambulance received 277 calls for Winfield Twp in 2022. Mr. Lewis reported that they are looking to do Capital Improvements this year, such as some of the building repairs and equipment updates. Mr. Robb asked him to look into how many volunteers are from Winfield Township.
- Mike Rykaczewski (President) and Josh Crowfit of the Tarentum Sportsmen's Club were present to introduce themselves to the Board as well as inform them of changes made throughout the Club to better serve the community. They mentioned that TSC will be capping memberships off at 800, and they are currently around 750 members. They have enclosed the pistol range to reduce noise. The Club will be adding a 5-Stand and Mr. Rykaczewski let them know that new plans for additional buildings will be coming to the Township shortly.